



www.thehuracanfoundation.org

#SharedPassion

UK based global football charity is looking for a charismatic programme coordinator to support the development of football project leaders around the world and improve our methodology and approach

Job title	Programme Coordinator
Salary / Benefits	£500/month (\$675 USD, \$4000 total)
Hours / Contract	<ul style="list-style-type: none"> ● Approx 1 day / week. ● Flexible - manage your own time ● One fixed meeting per week (check-in) ● 6 month contract (initially, possibility of extension)
Location	Flexible (we are based in the UK but support projects remotely in Nepal, Uganda, UK and Mexico currently)
Start date	May / June 2021
Snapshot of the role	<ol style="list-style-type: none"> 1. Oversee and manage the development of at least five early stage football for development projects across the world, building strong relationships with project leaders and empowering them to succeed 2. Review and improve our approach to supporting project leaders
Key functions, responsibilities, and projects	<ol style="list-style-type: none"> 1. Maintain regular contact with project leaders, supporting and mentoring them according to their particular needs as well as general tasks <ol style="list-style-type: none"> a. Support current projects to close out successfully (until Sept 21) b. New Project Set up & onboarding (from Sept 21) 2. Design and implement a new part of our methodology, a mentor network for Project leaders (create system for engaging network of external mentors with our project leaders) 3. Participate in the selection and evaluation of potential project leaders for our new 2022 cohort 4. Support our Course Designer/Leader in the update and design of additional online modules for The Huracan Academy (our online learning course for Project Leaders on Google Classroom) <ol style="list-style-type: none"> a. Support in the delivery of the course to our project leaders (and potentially new participants) in synchronous delivery 5. Support in the design and delivery of our onboarding Kick off Week 2021 ·



<p>Experience required/ preferred</p>	<p><i>Required</i></p> <ul style="list-style-type: none"> ● 5 years+ of professional experience ● Experience in education: teaching, sports coaching, mentoring ● Experience in programme design in educational context ● Experience creating/ designing online learning experiences <p><i>Preferred</i></p> <ul style="list-style-type: none"> ● Experience working within the Teach for All network ● Experience in instructional design, online learning ● Experience mentoring/coaching teachers ● Experience with monitoring & evaluation of educational programmes
<p>Skills required</p>	<p><i>Required</i></p> <ul style="list-style-type: none"> ● Entrepreneurial mindset - autonomous and self-driven ● Passion for sport / football for social change ● Empathy and strong relationship building skills ● Good coordinator, communicator and takes initiative ● Excellent level of written and spoken English <p><i>Preferred</i></p> <ul style="list-style-type: none"> ● Some level of Spanish ● Knowledge of building online learning courses
<p>Overview of The Huracan Foundation</p>	<p>The Huracan Foundation is a UK registered charity that uses football as a catalyst for learning giving young people the support to change their world.</p> <p>The projects are led by teachers from the Teach For All network, who are all working in communities with great needs and challenging environments.</p>